

## Training for the business manager

**Let your EMIS clinical system do the hard work so you don't have to!** EMIS clinical systems can be configured to work for you, supporting the day-to-day running of your practice; let us show you how at our new training for business managers seminar. In just one day our experienced Operations Managers will show you ways in which you can configure EMIS LV, giving you the knowledge to gain the most from your clinical system.

Do you think you will benefit from our expert training? Consider the following;

- are you able to retrieve the information you need from your EMIS system?
- does your business suffer because you don't have the right statistical data to hand?
- is data quality a problem due to inconsistent data entry methods by clinicians and healthcare staff?
- do you understand the difference between EMIS Searches (patient information) and EMIS Audits (statistical data)?
- are you able to create reports in Microsoft Excel, then configure the data from information recorded during consultations?

If you believe that the EMIS LV system is not able to support you – we have a surprise for you!

### Objectives and learning outcomes

After attending the seminar we are confident that you will be able to:

- recognise the difference between searches and audits and realise the benefits of both
- run searches and audits to extract meaningful data for high level strategic reports and data analysis
- gain an introduction to templates and protocols – helping the clinicians to uniform data entry
- export data from the EMIS system for analysis in Microsoft Excel.

The seminar will include workshops, so if you have any examples of searches or audits you need to carry out we will show you how it can be done.

### How do I book training?

EMIS believes that training is vital in maximising use of our clinical systems. It is important to receive this training from a reliable/official source to ensure the quality of the information is consistent, correct and up-to-date.

In a recent survey of almost 4,000 delegates that have attended EMIS training, 99 per cent rated EMIS training as 'good' or 'excellent'.

The session is available as a:

- full day seminar @ **£95 + VAT** per delegate (maximum **15** delegates)
- full day seminar @ **£790 + VAT** (PCT sponsored, maximum **15** delegates)

If, following the seminar you realise you would benefit from on site training we will discount £50.

For further information or to book a session please contact Field Operations on **0845 123 4455** or email **fieldoperations@e-mis.com** quoting reference **TL507**.